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Management: An Introduction provides a comprehensive account of the themes and functions of management. Aimed at the first-time student of the subject, this is an accessible and academically rigorous text which brings the topic to life with a wide range of appealing and readily identifiable examples.

This book is intended for readers who are undertaking their first systematic exposure to the study of management. Written from a truly European perspective, the text has three main objectives; \*To provide newcomers to the formal study of management with an introduction to the topic. \*To show that ideas on management can apply to most areas of human activity, not just to commercial enterprises. \*To make the topic attractive to students from many backgrounds and with diverse career intentions.\*The material is presented within an integrative model of management and demonstrates the relationship between the many academic perspectives\*Extensive case material including part cases, chapter cases and case examples, show how theory is put into practice in the business world\*'Notebook' questions and exercises relating to the student's own experience encourage critical thinking and can be used as experiential exercises in the classroom

A comprehensive introduction to the themes and functions of management within the clear process framework of planning, organising, leading and controlling. The 4th edition of this well-respected text has been revised and updated to incorporate the latest research and most recent and relevant examples and illustrations. It is written for students on undergraduate and postgraduate degree programmes, or undertaking professional qualifications.

This is an accessible and academically rigorous guide to the themes and functions of management. It contains in depth case studies that examine key management issues in a broad range of organisations, from Apple and Virgin to the British Heart Foundation and Management in Practice features full of insights into contemporary management activities. Entrepreneurship, sustainability, governance and internationalization are integrated throughout, giving clear guidance on how students can further their understanding of these key topics.

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This concise, readable book offers an unparalleled introduction to the theory and practice of management. Packed with examples and questions to arouse your interest, it shows how ideas and theories of management relate to the real world. Principles of Management introduces the themes and functions of management, showing them within the clear framework of planning, organising, leading and controlling. It incorporates the latest research, and uses recent and topical examples of management in practice to bring the topic to life. This textbook is relevant to students from all subject areas. Whether you are specialising in business, or an engineering student taking a single module in the area, this book will offer you an engaging and clear introduction to management.

David Boddy's market leading text is the one guide today's students and tomorrow's managers need to read. A comprehensive introduction to the themes and functions of management, this book is an accessible and academically rigorous guide through the field. It takes an introductory approach to the study of management, which makes it the ideal text to accompany a first course in management, either as an undergraduate or postgraduate. The full text downloaded to your computer With eBooks you can: search for key concepts, words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf (available as a free download), available online and also via the iPad and Android apps. Upon purchase, you will receive via email the code and instructions on how to access this product. Time limit The eBooks products do not have an expiry date. You will continue to access your digital ebook products whilst you have your Bookshelf installed.

The sixth edition of this well-respected text has been revised and updated to incorporate the latest research and most recent and relevant examples and illustrations. It is written for students on undergraduate and postgraduate degree programmes, or undertaking professional qualifications.

A more volatile and competitive business environment means that organizations are introducing more changes, more frequently. Legislative changes affecting public sector organizations are also bringing radical change there. Someone has to make the broad policy into a practical reality, namely the project manager. This book looks at the job of managing change from the point of view of the project manager - the demands they face, the skills they need and ways they can use them.

This brand new textbook covers all of the core topics found on Introduction to Management modules, and the author's clear, accessible writing style guides students through the world of management. The book also goes a step further to encourage students to develop a critical mindset and think about academic debates around the subject. Innovative Skillsets linked to each substantive chapter integrate practical skills with the topics. Skills such as time management, critical analysis, referencing, personal development planning and reviewing literature are included. Clear, step-by-step guidance helps students develop each skill, understand why it is important, and see how the topic is relevant to practical applications in the real world of business. A truly international range of case studies broadens students' horizons and encourages them to look beyond the standard examples from the UK and America. Emerging markets are becoming ever more important in the rapidly

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changing business environment, a fact reflected by the inclusion of case studies from the Middle East, Latin America and Africa. Key features Designed to help boost students' academic grades and employability through the provision of integrated Skillsets, which link practical skills with topics in the textbook. These innovative features also clearly demonstrate the relevance of the theoretical material to the real world. A truly international range of case studies broadens students' horizons and encourages them to look beyond the standard set of UK and American examples. Emerging economies are given more attention with detailed analysis of case studies from the Middle East, Latin America and Africa. Case studies analyse service and manufacturing industries, not-for-profit organisations as well as public and private companies. Entrepreneurs, managers and leaders are also covered to provide students with management insights from key practitioners from a range of sectors. Critical reflection boxes encourage students to develop a critical mindset and consider the academic debates behind the theories. A range of online resources to give students more insight into management. Detailed podcast interviews with practitioners expand upon the features in the textbook, and a library of video links offers a variety of contemporary and stimulating material to engage students.

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